|  |  |
| --- | --- |
| **Organisation and methodology** | **Maximum** |
| Internal organization and coordination | [20] |
| Accommodation capacity | [20] |
| Bar-restaurant service capacity | [20] |
| Conference/training room capacity | [20] |
| Flexibility of activity schedules | [20] |
| **Overall total score** | **100** |

|  |  |
| --- | --- |
| **Strengths** |  |
| **Weaknesses** |  |

NB: Only tenders with average scores of at least 75 points qualify for the financial evaluation

How to use this evaluation grid:

* The categories to be used to assess the organisation and methodology (i.e. rationale, strategy, back-up function, involvement of the consortium members and timetable of activities) may **not** be modified if profiles of key experts have been requested. The assessment of key experts' profiles is part of the strategy.
* The points allowed to the ‘back-up function’, ‘involvement of all members of the consortium’ and ‘timetable of activities’ may be distributed to ‘rationale’ and ‘strategy’ if appropriate for the project.
* The strengths and weaknesses in this evaluation grid must reflect the commonly agreed by the committee amongst all those pointed out by the evaluators in their individual grids.
* The evaluation committee must evaluate tenders on the basis of this evaluation grid, which includes maximum scores. Those maximum scores cannot be modified after the deadline for informing potential tenderers of any clarifications.
* **Please delete the highlighted text.**